



HUMANITARIAN RESPONSE PROGRAM FREQUENTLY ASKED QUESTIONS

Following is a summary of questions received and responses issued through **6/8/2020**. Additional questions should be directed to humanitarian@stlouisco.com, and responses will be posted on this form as it is updated.

Please note that questions related to issues with the application platform itself should also be directed to humanitarian@stlouisco.com and will be addressed individually and not posted on the FAQ document, unless a common theme is noted.

- 1. If providing rental/utility assistance, how should applicants answer the age range served by the project if they do not have a specific age target?**

Applicants should not select specific target groups if they do not have specific age targets.

- 2. If an applicant is applying under the social and emotional wellness of children and provides training to childcare providers, should the applicant estimate the number of children who will benefit from services provided to the recipients of training?**

Yes, the applicant should enter the estimated impact for children.

- 3. On the budget table, should applicants show their request for CARES funding under Federal Government?**

Applicants should enter into their budgets the money requested for this application.

- 4. How long does the E-Verify enrollment process take?**

This varies, but applicants must be enrolled in order to receive funding from any Missouri political subdivision in excess of \$5000. There is no waiver of this requirement and there are no provisions for exemption of this statute for this type of circumstance.

- 5. What if an applicant's organization was established in 2020 and does not yet have tax information to provide?**

The applicant should upload a sheet explaining this, as well as the organization's application for tax-exempt status.

6. Can nonprofits physically located in St. Louis City but serving St. Louis County clients apply for funding?

As long as the nonprofit meets the criteria the County has established for the program in question, City-based programs serving St. Louis County residents are eligible.

7. Who should sign the CARES Act Coronavirus Relief Fund Certification?

An individual who is approved to sign contracts or other official documents on behalf of the applicant organization.

8. Under the RFP section “who can apply,” requirements including background checks, nondiscrimination policies, and confidentiality policies are listed, but there is no associated task to upload these documents into Survey Monkey Apply. How should an applicant demonstrate adherence to these requirements?

These items will be verified after award notification as a part of the contracting process.

9. Is there an award range for the grants?

There is no limit on the amount an organization may request within the confines of the general total funding pool available in each category.

10. Will St. Louis County award non-profits partial amounts of a request or only the full amount?

It is anticipated that the total requests will exceed the available budget; therefore, many applicants will receive amounts less than requested.

11. For the program financial information and the budget tables, is the application requesting budget information for the program that the applicant is specifically asking funding for? Are applicants supposed to submit any budgetary information regarding the entire organization? If so, where does the overall organization budgetary information belong in the application?

The application is requesting budget information for the program specifically requesting funding for the period of March 1, 2020 through December 30, 2020. The required 990s and audited financial statements are for the entire organization.

12. If an applicant did not collect tuition, but continue to pay staff, is payroll considered an appropriate business interruption expense?

Yes, payroll is considered a business interruption cost; however, payroll costs cannot be covered by other federal dollars for the same time period requested in this application.