



## CHILD CARE RELIEF PROGRAM FREQUENTLY ASKED QUESTIONS

Following is a summary of questions received and responses issued through **6/4/2020**. Additional questions should be directed to [humanitarian@stlouisco.com](mailto:humanitarian@stlouisco.com), and responses will be posted on this form as it is updated.

*Please note that questions related to issues with the application platform itself should also be directed to [humanitarian@stlouisco.com](mailto:humanitarian@stlouisco.com) and will be addressed individually and not posted on the FAQ document, unless a common theme is noted.*

**1. Does receipt of Paycheck Protection Program (PPP) funds disqualify an organization from participating in the Child Care Relief Program?**

Applicants are eligible to apply for the Child Care Relief Program if the applicant can document that the request for funding under this program was not covered by other federal CARES funding, as well as St. Louis County's Small Business Relief Program. St. Louis County may ask for additional documentation including the PPP loan request and/or forgiveness documentation. Because PPP covers a certain time period, St. Louis County recognizes that applicants may have additional costs associated with the public health crisis that may not be covered under the forgivable portion of a PPP loan and therefore could be eligible to apply for the time period not covered.

**2. Are organizations that have not received PPP funds eligible for Child Care Relief Program funding?**

Yes, organizations are eligible for Child Care Relief Program funding regardless of receipt of PPP funding. Please see the guidance provided in the question above for organizations that have received PPP funding.

**3. Are public child care facilities eligible for funding?**

Yes, public child care facilities, including school-based programs, are eligible for funding through the Child Care Relief Program.

**4. Are centers located in St. Louis City or Illinois eligible for funding through the Child Care Relief Program?**

St. Louis County's Child Care Relief Program is limited to service providers located in St. Louis County. Those childcare providers located outside of St. Louis County are not eligible for funding through this program.

**5. Can you provide examples of business interruption costs?**

There are examples in the [FAQ document](#), but items we have seen are rent, utilities, and other items related. It is up to the organization to define.

**6. Where are handouts from the informational webinars available?**

All handouts, including the RFP, guidance documents, and FAQ documents can be accessed through the Child Care Relief Program application homepage.

**7. If an organization has 3 locations, should they complete one application for all three locations, or should they complete one application per location?**

You may submit one application for each legal entity and corresponding tax ID number. If separate locations operate under different tax identification numbers, separate applications will be required for each location. If locations are operating under the same tax identification number, please describe costs associated with each location in the budget narrative.

Please note: Those that have multiple locations applying under one entity should be sure to correctly provide capacity on a per-location basis.

**8. Does the budget request need to equal the amount of the award? Can we request less?**

Applicants may request less – the guidelines provided are request maximums. The budget request may not exceed those as outlined based on-site capacity.

**9. Does Child Care Relief Program funding cover months prior to the deadline, or just after? Is funding available through December?**

St. Louis County Child Care Relief Program funding is available for expenses incurred from March 1, 2020 through December 30, 2020.

**10. If our district applies for the CARES Act, but we also want to apply for early childhood funding, how should we proceed?**

St. Louis County Child Care Relief Program funding is intended to fill gaps in areas that are not being funded by other opportunities.

**11. Does St. Louis County know the timing of St. Louis City's relief release?**

St. Louis County's Child Care Relief Program is specific to St. Louis County. The timeline for release of external funding opportunities is unknown.

**12. For licensed home providers with the capacity of 10, serving 30 children throughout the day, which number should be used when responding to capacity?**

The number of simultaneous clients eligible under licensure should be used. In the requested example, the license capacity of 10 applies since that is the number of clients that are able to be served.

Note: It is expected that all licensure requirements including staff-student ratios are observed.

**13. If one organization has 6 child care programs beginning in the fall, do they qualify for Child Care Relief Program funding and, if so, should they apply separately or together, and are they subject to the one \$24,000 site maximum or the original maximum?**

Please refer to the guidance provided in questions 7 and 9 above.

**14. Are personnel costs eligible under the business interruption component?**

Yes, personnel costs are eligible under the business interruption component of St. Louis County's Child Care Relief Program.

**15. Is there Technical Assistance available to assist programs in completing Child Care Relief Program applications?**

Resources will be posted on the application homepage as they are secured – please continue to check for updates.

**16. Regarding reopening costs, is the cost incurred as of the date of the application, or as of the date of the reopening?**

St. Louis County Child Care Relief Program funding covers costs incurred from March 1, 2020 through December 30, 2020.

**17. Is there a specific date that the E-Verify affidavit expires?**

The E-Verify is required annually, so E-Verify affidavits submitted as a part of the Child Care Relief Program application process will cover one year from submission which covers the duration of the contract.

**18. Are St. Louis County Child Care Relief Program funds available to organizations that are not licensed or license-exempt?**

Eligible applicants to St. Louis County's Child Care Relief Program must be licensed or license-exempt.

**19. For school-based or public programs that do not have 501(c)3 status, which organization type should be selected on the application?**

The application form has been updated with an additional option to accommodate school-based or public programs that do not have 501c3 status.

**20. What is the date by which the final report is due for the Child Care Relief Program?**

Organizations awarded funding through the Child Care Relief Program should return a final report no later than January 15, 2021.

**21. Where should applicants claim salary and benefits of staff if the organization did not receive tuition?**

If for eligible activities as outlined in the RFP, these would be direct expenses.

**22. Are foster families considered child care under St. Louis County's Child Care Relief Program? Services must be provided at a qualified facility located wholly within St. Louis County.**

Forster care status is not applicable.

**23. What is the funding limit for any one 501(c)3 for Child Care Relief Program funding?**

The limit is directly related to the licensure as outlined in the RFP.

**24. If an applicant has an extension for their 990s and neither 2018 nor 2019 has been completed (pending an audit), can the applicant apply using the extension approval?**

A completed 8868 extension form can be supplied as substantiation. Applicants should include along with their extension a copy of the most recently completed 990 and audited financial statements.