COVID-19 CHILD CARE RELIEF PROGRAM
Frequently Asked Questions (FAQ's)

1. **WHO IS ELIGIBLE TO APPLY?** To be eligible to apply for an award from the COVID-19 Humanitarian Response Program under this RFP, an organization must:
   - ✓ Be an organization that is located within St. Louis County that is currently licensed or deemed licensed-exempt by the State of Missouri Department of Health and Senior Services to provide child care (not including day or summer camps);
   - ✓ Have been and are adhering to County and CDC guidelines related to COVID-19;
   - ✓ Require background checks, including child abuse and neglect screenings, by the Family Care Safety Registry or another screening approved by the State of Missouri, conducted annually on all employees and volunteer providing direct services to children and youth;
   - ✓ Maintain a policy of nondiscrimination against any employee or applicant for employment of services based on race, creed, color, gender, sexual orientation, gender identity, national origin, age, marital status, or ability. (St. Louis County Ordinance 202.270);
   - ✓ Have not received a loan from the Paycheck Protection Program or other funds from St. Louis County, the State of Missouri, or the federal government for the same services; and,
   - ✓ Be in good standing with the State of Missouri, and, if different, its state of formation or organization.

2. **HOW DO I APPLY?** Applications must be submitted online via the Survey Monkey Apply: https://stlcsf.smapply.io/prog/stlouisco_cares_childcare

3. **WHEN ARE APPLICATIONS DUE?** Applications will be accepted on a rolling basis with a final deadline of June 30th @ 5PM CST. Any proposal submitted after the deadline will not be considered.

4. **WILL THERE BE ADDITIONAL FUNDING OPPORTUNITIES WITHIN THE COVID-19 HUMANITARIAN RESPONSE FUND?** The County may release additional emergency funding opportunities in the future for both intermediate and longer-term support to address recovery as the County continues to assess the needs of the community.

5. **WHAT CAN I USE MY FUNDS FOR UNDER THE CHILD CARE RELIEF PROGRAM?** The purpose of this fund is to help those child care providers continue to operate safety and effectively in response to the COVID-19 public health emergency by providing funding for two categories of costs and expenses:

Business-Interruption Component: This component provides reimbursement for COVID-19-related business interruption costs including, but not limited to rent, utilities (electric, gas, phone, internet), loan payments, and insurance.

Public-Health Compliance Component: This component helps covers expenses associated with achieving and maintaining compliance with County and CDC public health guidelines for COVID-19, including, but not limited to: modifications to allow for social distancing; cleaning and disinfecting supplies and equipment; personal protective equipment; screening equipment; and sanitizing solutions.

6. **WHAT EXPENSES ARE INELIGIBLE?** Without limiting the generality of the foregoing, the following is a non-exhaustive list of expenditures and other uses of funds awarded that are **prohibited**:

   - Expenses that have been, or will be, reimbursed by any other source, including under any federal program, such as reimbursement by the federal government, whether pursuant to the CARES Act or otherwise.
   - Reimbursement to donors for donated items or services.
   - Severance pay.
   - Legal settlements.
   - Damages covered by insurance.
   - Assistance to meet tax obligations.
   - Expenditures by the proposer of such awarded funds that are not necessary to respond to the COVID-19 public health emergency and/or will not be made by December 30, 2020.
   - Capital improvement projects that are not necessary expenditures incurred due to the COVID-19 public health emergency.

7. **HOW MUCH FUNDING IS ALLOCATED?** Approximately $5.9 million will be allocated for the Child Care Relief Program. Funding is available for the child care programs based on the capacity of the program and is comprised of the following components:

Child Capacity	Business-Interruption Component	Public-Health Compliance Component	Total Payment
10 or Less	$1,000 / month @ 3 months	$150 / month @ 3 months	$3,450
11 – 50	$2,750 / month @ 3 months	$300 / month @ 3 months	$9,150
51 – 100	$5,000 / month @ 3 months	$500 / month @ 3 months	$16,500
Over 100	$7,000 / month @ 3 months	$1,000 / month @ 3 months	$24,000

8. **WHAT WILL PROPOSALS BE EVALUATED ON?** Applications will be reviewed on a for accuracy, completeness, and compliance with county, state, and federal requirements. Applicants will be notified with 10 calendar days of the application submission deadline.

9. **WHAT WILL MY ORGANIZATION BE REQUIRED TO REPORT? HOW OFTEN?** The Recipient will provide a report to the County, in a form and manner to be prescribed by the County in the contract, a report containing the following:
   - ✓ a description of how awarded funds were utilized;
   - ✓ the total amount of funds expended to date;
   - ✓ details regarding the population served;
   - ✓ the estimated number served;
   - ✓ what type of assistance has been provided;
   - ✓ zip codes of those served;
   - ✓ the estimated number of jobs created or retained by the program, if any;
   - ✓ a line-item list all of the expenditures of the funds awarded from the COVID-19 Humanitarian Response Fund to the Recipient, to the extent not included in a prior report, including, but not limited to, for each expenditure: date of the expenditure; amount of the expenditure; name, title, address of the payee or recipient; a description of what was acquired; the quantity of what was acquired; invoice number; invoice date; and any further information the County may require; and
   - ✓ such other information as may be reasonably requested by the County.

   In addition, the Recipient will need to submit a final report no later than January 15th, 2020.

10. **WILL MY ORGANIZATION HAVE TO RETURN FUNDS?** Any unused funds shall be returned to the County or funds that were not used to respond to the COVID-19 public health emergency.

11. **WHAT IF I HAVE QUESTIONS, WHO DO I CONTACT?** Please submit all questions via email to humanitarian@stlouisco.com